EXPECTATIONS

[Roles]{.underline} (what, when, how..)

- Compliance/QA/Test/ Coordinator
    (+class-wide)

- Config/Dev/Data/Ops Coordinator
- Requirements/Team Coordinator
- Design/Integration Coordinator

Before 1st class session on (Week 4)

Each Roles Group meets virtually||face-to-face to compile inventory of skills/needs (post on Slack **#role**_channel)

- What you bring to table
- What your main concerns are
- How would you like to supported by others with same role
- How will you communicate / engage / decide
- Others..?

   * **Make sure to discuss what types of Inter and intra-team communications you want/need**

Capture all issues/**skill inventory** above in a shared doc for future sharing with CTs

TCs: Class-wide Skills inventory

Compile **inventory** of most relevant **skills/categories found in the organization** and share via google sheet accessible to all. (Include missing skills)

Classmate Name	Component Team (CT)	Skill # 1 (Tech)	Skill #2 (Testing)	Skill # 3 (Deploy)	Skill #4 (Cloud)
John Doe	Manufacturing				X
Jane Doe	Inventory	X	X		X

Weekly Rotating RG Status

- Beyond stand-ups
- Slides required
- Brief summary
- Progress and red-flags
- Artifacts (see next slide) and updates communicated (where applicable)

- * starting **second session Week 4** with **Team Coordinators**

Before 1st weekly RG status on (Week 4)

Each Roles Group meets virtually ||face-to-face
- **Name** and brief description of **RG's 3 artifacts** that will be used to offer visibility to ERP on your progress [exclude those already required like Meeting notes, rotating standups, etc.]
- Post on Slack **#general** as RFC (req. comments)

.Before 1ˢᵗ weekly RG status on (Week 4)

Each Roles Group meets virtually ||face-to-face
- **Name** and brief description of **RG's 3 artifacts** that will be used to offer visibility to ERP on your program. [exclude those already required like Meeting notes, rotating standups, etc.]
- Post on Slack **#general** as RFC (req. comments)

.Continuous Refinement (in class Wk5)

- Group Roles gather to consolidate

- Draft **RulesOfEngagement.docx** including:
1. **Expanded** roles/responsibilities from provided project table
2. **Name** and brief description of **RG's 3 artifacts** that will be used to offer visibility to ERP on your progress [exclude those already required like Meeting notes, rotating standups, etc.]

- Post on Slack **#general** as RFC (req. comments)

- Submit **final version** to myCourses (before next class) + link on **Trello** + post on your # as well